

## **SonicWebTech Work Description for Business Basic - Forums Install Package**

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Standard hourly rate is \$125.00 per hour for additional work beyond this work description.

### **Service Work Description:**

1. Fifteen minute phone interview to determine the following:
  1. Hosting Service FTP or File Manager Access\*
  2. Hosting Service PHP and Database specifications.
  3. Database access and configuration settings
  4. Review of theme of choice
    1. CLIENT supplies logos and any background images
    2. CLIENT provides examples of color scheme and fonts
2. Gather remaining configuration information
3. Installation of Forum and theme.
4. Basic Configuration of Forum
  1. Document URLs, users and passwords for management
  2. Test general operation
  3. Apply CSS and images to theme

\*Hosting service must support shopping forum requirements without additional work, configuration, or communications with service. Such extra services will require additional costs.

### **Service Deliverables:**

1. Document that covers required URLs, and login settings
1. 30 minute online "Getting Started" tutorial of administration panel.
1. One hour of tech support (minimum increments of 15 minutes)

**Cost: \$595.00 - pre-paid**